

Utility Billing

More than 450 organizations use Utility Billing... find out why.

The Caselle Utility Billing program is accurate, flexible, and easy to use. It is structured to bill utilities to meet your needs.

Interfaces With

Cash Receipting

Check on Demand

General Ledger

Service Orders

Utility Direct Pay

Utility Electronic Read

Utility Tax Certification

Utility Water Conservation

The screenshot shows the 'Utility Billing - Inquiry' window. At the top, it says '(Licensed to Caselle, Inc.)'. Below the menu bar, there are navigation buttons and a 'Customer' dropdown menu. The main area displays customer information: '1.1020.1 Norma's Hair Salon, 169 S Commerce Ave, 11020, Anycity UT 88888'. To the right, it shows 'Account Balance: 206.32', 'Balance Due: 206.32', and 'Last Pmt: 03/15/02 196.47'. Below this is a tabbed interface with 'Display' selected. A table shows transaction history with columns for Date, Type, Ref, Serv, Chk / Usq, Description, and Amount. The table contains 14 rows of transactions from 01/31/02 to 03/31/02. On the right side of the window, there are checkboxes for 'Display' (Billings, Payments, Billing Adj, Pmt Adj, Dep App, Interest, Bal Trans, Write-off) and 'Summarize' (Payments, Adjustmnts).

Date	Type	Ref	Serv	Chk / Usq	Description	Amount
01/31/02	Billing	41	GB		0 Auto Billing - 01/31/YY 15:02	6.00
01/31/02	Billing	41	ST		0 Auto Billing - 01/31/YY 15:02	7.20
02/05/02	Pmt	14	*	5253		211.59
02/28/02	Billing	3	EL	1260	Meter Entry - 02/27/YY 14:30	112.33
02/28/02	Billing	4	WT	36	Meter Entry - 02/27/YY 14:30	30.60
02/28/02	Billing	41	SW	36	Auto Billing - 02/28/YY 15:34	40.80
02/28/02	Billing	41	GB		0 Auto Billing - 02/28/YY 15:34	6.00
02/28/02	Billing	41	ST		0 Auto Billing - 02/28/YY 15:34	6.74
03/15/02	Pmt	16	*	5286		196.47
03/31/02	Billing	3	EL	1358	Meter Entry - 03/28/YY 14:45	117.66
03/31/02	Billing	4	WT	39	Meter Entry - 03/28/YY 14:45	32.40
03/31/02	Billing	41	SW	39	Auto Billing - 03/31/YY 15:08	43.20
03/31/02	Billing	41	GB		0 Auto Billing - 03/31/YY 15:08	6.00
03/31/02	Billing	41	ST		0 Auto Billing - 03/31/YY 15:08	7.06

Customer Transaction History in Inquiry

Software Features

- **User-defined services** (up to 250) can be tied to a user-defined rate structure (up to 20 levels), and set up to bill a minimum amount and base amount.
- **Statements, delinquent notices, shutoff notices, and labels** can be custom formatted to only print selected information on pre-printed forms or plain paper.
- **Estimate unread accounts** choosing the number of periods to calculate an average reading, or using readings from the same period the prior year.
- Maintain unlimited customer, meter, and **transaction history**.
- **User Security** is tied to the User Login name. User Security controls user access to each menu and routine; it can be disabled if it is not required.
- **Termination readings** can be entered, and deposits and interest applied automatically.
- **Prorate services** added to new accounts and disconnected services.
- **Consolidate billings** for multiple properties, revert utility account to landlord, bill to a third party, print duplicate bills, and bill equal payments based on prior year.
- **Billing** is fast and flexible because billing cycles are user-defined, groups are allowed, and you can print bills by read route.
- **Comprehensive reporting** using 35 standard reports, or create custom reports.
- **Payments** can be allocated by percentage, service order, or manually.
- **Information can be easily found** in Inquiry by customer name, number, location, street, and parcel ID. Inquiry efficiently displays all information for customer service.
- **Adjustments** can be entered quickly and tracked accurately.
- **Lock box** compatible.
- **Bar Code Scanning** module is available.



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